

وَرَتِّلِ الْقُرْآنَ تَرْتِيلًا

And recite the Qur'aan
in a measured tone

تَسْهِيلُ التَّجْوِيدِ

**Simplified Rules for
Reciting the
Holy Qur'aan
Correctly**

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**Simplified Rules for Reciting
the Holy Qur'aan Correctly**
is specially formulated for the
makaatib, madaaris and
the non-conversant

This kitaab is also available
on an audio cassette

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بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

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Recommendation

The mu'allim should let the learners mark passages in the Qur'aan on their own after every lesson.

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

INTRODUCTION

In this booklet we have used the following 10 colours to identify the different rules of tajweed and makhaarij:

 Red	 Blue	 Purple	 Green	 Yellow
 Brown	 Light Blue	 Dark Green	 Light Green	 Orange

There are 16 simple lessons in this booklet, covering basic rules for reciting the Holy Qur'aan correctly.

Besides Huroofe Maddah, the other madds have been discussed very briefly due to their complexity. If the mu'allim finds them to be complex for his pupils, he should postpone them for the last or for the higher classes.

The first 5 lessons deal mainly with correct pronunciation. The mu'allim, especially of Classes 1 and 2, is urged to teach them thoroughly, as mispronunciation of letters could have serious implications. The subsequent lessons deal with other aspects of tajweed which should be taught from Class 3, according to the schemes of work.

We urge the mu'allim to do each lesson thoroughly so that the learners have a strong foundation whilst easing the task of the mu'allim in the subsequent classes.

We are confident that learning all the rules and doing all the worksheets contained in this text book will enable the learner - with Allah's help - to recite the Holy Qur'aan correctly, insha-Allah. As an added advantage, an audio cassette of this book, available from the Jamiat Taalimi Board, is highly recommended for the mu'aalim as well as the learners.

May Allah ease your task as a mu'allim and reward you abundantly for teaching His Word to His servants correctly. Aameen.

The Taalimi Board

LESSON 1

CORRECT PRONUNCIATION

All letters of the Arabic alphabet must be pronounced correctly, especially the ones in red. They are called Special Letters. If one does not pronounce the letters correctly, the meanings can change very much. If the meanings change for the worse, the reciter can become sinful. If the mistake is made in salaah, it is possible the salaah can break. The letters of the Arabic alphabet are as follows:

ا ب ت ث ج ح خ د ذ ر ز س ش ص ض ط ظ ع غ ف ق
ك ل م ن و ه ء ي

One should be careful not to read one letter for another in the following groups of letters

ت ط ث س ص ح ه خ غ د ض ذ ز ظ ع ء ق ك

See how the meanings change if we read one letter for another.

دَلَّ He directed

سَيْفٌ Sword

عَلِيمٌ All Knowing

كَلْبٌ Dog

ضَلَّ He went astray

صَيْفٌ Summer

أَلِيمٌ Terrible/painful

قَلْبٌ Heart

Practise Special Letters in the **worksheet** on the next page. All Special Letters are in red.

أَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ○

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ○

يَا أَيُّهَا الَّذِينَ آمَنُوا أَنْفِقُوا مِنْ طَيِّبَاتِ مَا كَسَبْتُمْ وَمِمَّا

أَخْرَجْنَا لَكُمْ مِنَ الْأَرْضِ ۖ وَلَا تَيَمَّمُوا الْخَبِيثَ مِنْهُ

تُنْفِقُونَ وَلَسْتُمْ بِأَخِيذِهِ إِلَّا أَنْ تُغْمِضُوا فِيهِ ط

وَأَعْلَمُوا أَنَّ اللَّهَ غَنِيٌّ حَمِيدٌ ○ الشَّيْطَانُ يَعِدُكُمُ الْفَقْرَ

وَيَأْمُرُكُمُ بِالْفَحْشَاءِ ۚ وَاللَّهُ يَعِدُكُم مَغْفِرَةً مِّنْهُ وَ

فَضْلًا ط وَاللَّهُ وَاسِعٌ عَلِيمٌ ○ يُؤْتِي الْحِكْمَةَ مَنْ

يَشَاءُ ۚ وَمَنْ يُؤْتَ الْحِكْمَةَ فَقَدْ أُوتِيَ خَيْرًا كَثِيرًا ط وَ

مَا يَذْكُرُ إِلَّا أُولُوا الْأَلْبَابِ ○ وَمَا أَنْفَقْتُمْ مِنْ نَفَقَةٍ أَوْ

نَذَرْتُمْ مِنْ نَّذْرٍ فَإِنَّ اللَّهَ يَعْلَمُهَا ط وَمَا لِلظَّالِمِينَ مِنْ

أَنْصَارٍ ○ إِنْ تَبَدُّوا لَصَدَّقْتِ فَنِعْمًا هِيَ ۚ

LESSON 2

HUROOFE TAFKHEEM

خُصَّ ضَغِطَ قِظْ

The Huroofe Tafkheem should be pronounced with tafkheem (full mouth) even if they have a kasrah/zer (ِ).

Huroofe Tafkheem are in brown in the following examples.

خَيْرٌ صَلَحَ ضَرَبَ غَيْرَ طَبَعَ قَدَمَ ظَلَمَ
مُطَمِّنٌ عَظِيمٌ بِالْحَقِّ فَمَنْ اضْطُرَّ غَيْرَ بَاغٍ
قَصَصْنَا صِرَاطٍ مُسْتَقِيمٍ غَيْرِ الْمَفْضُوبِ

If a Tafkheem Letter with a fathah is followed by an Alif, the Alif will also be pronounced with tafkheem. A fathah muqaddarah (َ) is the same as an Alif preceded by a fathah (اَ).

In the following examples the Tafkheem Letters (in brown), together with the Alif must be pronounced with tafkheem (full mouth).

غَافِلًا قَاتِلُوا خَالِدًا أَبْصَارِهِمْ وَيُسْقَىٰ صَالِحِينَ
وَلَا الضَّالِّينَ سُلْطٰنٌ لِّتَشْقٰى طُهُ ص ق طَسَمَ

Practise the Special Letters and Huroofe Tafkheem in the **worksheet** that follows.

أَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ○

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ○

يَا أَيُّهَا الَّذِينَ آمَنُوا أَنْفِقُوا مِنْ طَيِّبَاتِ مَا كَسَبْتُمْ وَمِمَّا

أَخْرَجْنَا لَكُمْ مِنَ الْأَرْضِ ۖ وَلَا تَيَمَّمُوا الْخَبِيثَ مِنْهُ

تُنْفِقُونَ وَلَسْتُمْ بِأَخِيذِهِ إِلَّا أَنْ تُغْمِضُوا فِيهِ ط

وَاعْلَمُوا أَنَّ اللَّهَ غَنِيٌّ حَمِيدٌ ○ الشَّيْطَانُ يُعِدُّكُمُ الْفَقْرَ

وَيَأْمُرُكُمْ بِالْفَحْشَاءِ ۚ وَاللَّهُ يَعِدُّكُمْ مَغْفِرَةً مِّنْهُ وَ

فَضْلًا ط وَاللَّهُ وَاسِعٌ عَلِيمٌ ○ يُؤْتِي الْحِكْمَةَ مَنْ

يَشَاءُ ۚ وَمَنْ يُؤْتَ الْحِكْمَةَ فَقَدْ أُوتِيَ خَيْرًا كَثِيرًا ط وَ

مَا يَذَّكَّرُ إِلَّا أُولُو الْأَلْبَابِ ○ وَمَا أَنْفَقْتُمْ مِّنْ نَّفَقَةٍ أَوْ

نَذَرْتُمْ مِّنْ نَّذْرٍ فَإِنَّ اللَّهَ يَعْلَمُهُ ط وَمَا لِلظَّالِمِينَ مِنْ

أَنْصَارٍ ○ إِنَّ تَبَدُّوا الصَّدَقَاتِ فَنِعِمَّا هِيَ ۚ

LESSON 3

HUROOFE MADDAH OR OPEN LETTERS (وای)

Make madd equal to 1 Alif (ا) in Huroofe Maddah. If one does not, it can change the meaning. Measure an Alif by opening a closed finger.

Colour: Green dash beneath the Harfe Maddah (—). Detailed explanation with examples follow:

(A) Waaw Saakin preceded by dhammah (وُ / ُو) as in

تُوبُوا أَوْتُوا كُونُوا يَقُولُونَ تَصُومُوا لَهُ فَأُو رَبُّهُ

(B) Alif preceded by fathah (اِ / اُ / اَو) as in

وَوَضَعْنَا وَرَفَعْنَا إِنْشَانَ كَلَّا نَاصِيَةٍ زَلْزَالَهَا أَتَقَالَهَا
وَالضُّحَى سَجَى قَلَى وَلَلْآخِرَةُ فَاوَى طَهُ مَلِكِ ذَلِكَ
غَفُورًا ○ قَدِيرًا ○ تَوَّابًا ○ حَكِيمًا ○ أَتْرَابًا ○ دِهَاقًا ○

(C) Yaa Saakin preceded by kasrah (يِ / يَ) as in

الَّذِينَ تَرْمِيهِمْ فِي جِيدِهَا سِينِينَ فَأَدْخِلِي فِي عِبَادِي
جَنَّتِي مِيثَاقَهُ رَبِّهِ مِثْلَهُ لَا يَسْتَحْيِ الْفِهِمُ

Find 5 examples of each from the Qur'aan on your own.

LESSON 4

CLOSED LETTERS (NO HARFE MADDAH)

When there is no Harfe Maddah, especially at the end of words, do not make madd or drag. Colour: Red dot (•)

In the **worksheet** below, practise the Special Letters, Huroofe Tafkheem, Huroofe Maddah and Closed Letters.

Worksheet

أَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ○ بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ○

يَا أَيُّهَا الَّذِينَ آمَنُوا أَنْفِقُوا مِنْ طَيِّبَاتِ مَا كَسَبْتُمْ وَمِمَّا

أَخْرَجْنَا لَكُمْ مِنَ الْأَرْضِ ۖ وَلَا تَتَّبِعُوا الْخَيْبَ مِنْهُ

تُنْفِقُونَ وَلَسْتُمْ بِأَخِيذِهِ إِلَّا أَنْ تُغْمِضُوا فِيهِ ط

وَاعْلَمُوا أَنَّ اللَّهَ غَنِيٌّ حَمِيدٌ ○ الشَّيْطَانُ يَعِدُكُمُ الْفَقْرَ

وَيَأْمُرُكُمْ بِالْفَحْشَاءِ ۚ وَاللَّهُ يَعِدُكُم مَّغْفِرَةً مِّنْهُ وَ

فَضْلًا ط وَاللَّهُ وَاسِعٌ عَلِيمٌ ○ يُؤْتِي الْحِكْمَةَ مَنْ

يَشَاءُ ۚ وَمَنْ يُؤْتَ الْحِكْمَةَ فَقَدْ أُوتِيَ خَيْرًا كَثِيرًا ط وَ

مَا يَذَّكَّرُ إِلَّا أُولُو الْأَلْبَابِ ○

LESSON 5

THE OTHER TYPES OF MADD

(A) Madde Muttasil (—) when Hamzah (ء) follows a Harfe Maddah (ء / ا / ئ) in the same word. Duration: 3 Alifs: Examples:

وَجَاءَ وَالْقَائِلِينَ يَشَاءُ

(B) Madde Munfasil (~) when Hamzah (ء / ا) follows a Harfe Maddah (ء / ا / ئ) in the next word. Duration: 3 Alifs: Examples:

كَمَا أَمَرْتُ فَأَوْحَىٰ إِلَىٰ قَالُوا أُوذِينَا فِي أَنْفُسِكُمْ

(C) Madde Laazim (—) when a tashdeed (ّ) or sukoon (ْ) follows a Harfe Maddah (ء / ا / ئ). Duration: 5 Alifs. Examples:

أَتَحَاجُّونِي بِضَارِّينَ أَلْتُنَّ الْمَرَّتَ طَسَمَ يَسَ قَ ت

(D) Madde Aaridh Waqfee. This appears at the end of the aayah when there is a sukoon due to waqf (stopping) after Harfe Maddah (ء / ا / ئ). Duration 3 Alifs.

Symbol: A long, green madd (~). Examples:

هُمْ يُوقِنُونَ ۝ وَالنَّاسُ ۝ خَلَقَ الْإِنْسَانَ ۝ وَمَا هُمْ بِمُؤْمِنِينَ ۝

(E) Madde Leen Aaridh. This appears at the end of the aayah when there is a sukoon due to waqf after Harfe Leen. Harfe Leen means Waaw saakin or Yaa saakin after a fathah (ء / ا / ئ). Symbol: A long, green madd (~). Duration: 2 Alifs. Examples:

مِنْ خَوْفٍ ۝ وَلَا نَوْمٍ ۝ أَنْظِرْ إِلَيْكَ ۝ وَالصَّيْفُ ۝

Note: Measure an Alif by opening a closed finger.

Find 5 examples of each of the above from the Qur'aan.

Worksheet

Practise the Special Letters, Huroofe Tafkheem, Huroofe Maddah, Closed Letters, and the different types of madd.

أَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ۝ بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ۝

يَا أَيُّهَا الَّذِينَ آمَنُوا أَنْفِقُوا مِنْ طَيِّبَاتِ مَا كَسَبْتُمْ وَمِمَّا

أَخْرَجْنَا لَكُمْ مِنَ الْأَرْضِ ۖ وَلَا تَيَمَّمُوا الْخَبِيثَ مِنْهُ

تُنْفِقُونَ وَلَسْتُمْ بِأَخِيذِيهِ إِلَّا أَنْ تُغْمِضُوا فِيهِ ۖ

وَاعْلَمُوا أَنَّ اللَّهَ غَنِيٌّ حَمِيدٌ ۝ الشَّيْطَانُ يَعِدُكُمُ الْفَقْرَ

وَيَأْمُرُكُم بِالْفَحْشَاءِ ۖ وَاللَّهُ يَعِدُكُم مَغْفِرَةً مِنْهُ وَ

فَضْلًا ۖ وَاللَّهُ وَاسِعٌ عَلِيمٌ ۝ يُؤْتِي الْحِكْمَةَ مَنْ

يَشَاءُ ۖ وَمَنْ يُؤْتَ الْحِكْمَةَ فَقَدْ أُوتِيَ خَيْرًا كَثِيرًا ۖ وَ

مَا يَذْكُرُ إِلَّا أُولُوا الْأَلْبَابِ ۝ وَمَا أَنْفَقْتُمْ مِنْ نَفَقَةٍ أَوْ

نَذَرْتُمْ مِنْ نَذْرٍ فَإِنَّ اللَّهَ يَعْلَمُهُ ۖ وَمَا لِلظَّالِمِينَ مِنْ

أَنْصَارٍ ۝ إِنْ تُبْدُوا الصَّدَقَاتِ فَنِعِمَّا هِيَ ۖ

LESSON 6

LAAM OF THE GLORIOUS WORD 'ALLAH' (اَللّٰهُ)

(A) Tafkheem (full mouth):

If there is a fathah (ﺍَ) or dhammah (ﺍُ) before the Laam of اَللّٰهُ , read the Laam with tafkheem (full mouth).

Colour: Brown Laam, brown tashdeed, brown fathah or dhammah. Examples follow:

سُبْحَانَكَ اللَّهُمَّ عِنْدَ اللَّهِ حَسْبِيَ اللَّهُ فَرَادَهُمُ اللَّهُ
إِنَّ اللَّهَ أَرَادَ اللَّهُ عَهْدَ اللَّهِ مَا أَمَرَ اللَّهُ مَعَ اللَّهِ
رَسُولُ اللَّهِ وَإِذْ قَالُوا اللَّهُمَّ وَاتَّقُوا اللَّهَ يَعْلَمُهُ اللَّهُ

Find 5 examples of tafkheem from the Qur'aan on your own.

(B) Tarqeeq (empty mouth):

If there is a kasrah (ﺍِ) before the Laam of اَللّٰهُ , read the Laam with tarqeeq (empty mouth).

Colour: Blue Laam, blue tashdeed, blue kasrah. Examples follow:

بِاللّٰهِ قُلِ اللَّهُمَّ بِأَيْتِ اللَّهِ بِسْمِ اللَّهِ مِنْ دُونِ اللَّهِ

Find 5 examples of tarqeeq from the Qur'aan on your own.

LESSON 7

RULES OF RAA (TAFKHEEM)

(A) If the Raa has a fathah (رَ / رٌ); or fathah muqaddarah (رُ); or dhammah (رُ / رٍ), read it with tafkheem (full mouth) even if such a Raa has a tashdeed.

Colour: Brown Raa, brown fathah, brown fathah muqaddarah, brown dhammah. Examples follow:

رَبَّنَا رَبِّمَا أَمَرَ كَفَرُوا بِحِبَارَةٍ رَاضِيَةٍ رَجْعُونَ
حَرَّمَ أَرَادَ اللَّهُ زَرَابِي طَيْرًا مُسْتَقَرًّا سُرُرًا أَجْرًا

(B) If the Raa has a sukoon, and the letter before the Raa has a fathah (رَ -) or dhammah (رُ -), read it with tafkheem (full mouth).

Colour: Brown Raa, brown sukoon, brown fathah, brown dhammah. Examples follow:

وَأَرْسَلَ تَرْمِيهِمْ وَأَنْحَرُ وَأَذْكَرُ وَمَنْ يَشْكُرُ قُرْآنُ

(C) If the Raa has become a saakin (رُ) due to waqf (stopping), and the letter before the Raa has a sukoon, look at the letter before the sukoon; if it has a fathah or dhammah, the Raa will be read with tafkheem (full mouth).

Colour: Brown Raa, brown sukoon, brown fathah or dhammah. Examples follow:

وَالْفَجْرِ ۝ فِي النَّارِ ۝ وَالْعَصْرِ ۝ لَفِي خُسْرٍ ۝ مِنْ نُّورٍ ۝

Find few examples of each of the above from the Qur'aan.

LESSON 8

RULES OF RAA (TARQEEQ)

(A) If the Raa has a kasrah (رِ / رٍ), read it with tarqeeq (empty mouth).

Colour: Blue Raa, blue kasrah. Examples follow:

رِجَالٌ كَرِهَ رِزْقًا عَنْ ذِكْرِ اللَّهِ مِنْ خَيْرٍ فِي النَّارِ

(B) If the Raa has a sukoon, and the letter before the Raa has a kasrah (رُ -), read it with tarqeeq (empty mouth).

Colour: Blue Raa, blue sukoon, blue kasrah. Examples follow:

يَسْتَغْفِرُ لَكُمْ وَأَنْذِرُ وَذِكْرُ

(C) If the Raa has become a saakin (رُ) due to waqf (stopping), and the letter before the Raa has a saakin, look at the letter before the saakin. If it has a kasrah, the Raa will be read with tarqeeq (empty mouth).

Colour: Blue Raa, blue kasrah. Examples follow:

لِذِي حِجْرٍ وَلَا بَكْرٍ

Find 5 examples of each of the above from the Qur'aan on your own.

EXCEPTIONS TO THE RULE OF RAA

(A) The Raa saakin preceded by a kasrah will only be read with tarqeeq (empty mouth) if the kasrah before the Raa saakin is aslee (original).

Examples:

بِشْرِكُكُمْ فِرْعَوْنَ وَأَنْذِرْهُمْ

But if the kasrah before the Raa saakin is not original, (but is aardhee), it will be read with tafkheem (full mouth).

Examples:

ارْجِعُوا ارْجِعِي

(B) If the kasrah before the Raa saakin is not in the same word, it will be read with tafkheem (full mouth).

Examples:

رَبِّ ارْجِعُونِ أَمْ ارْتَابُوا

(C) If the Raa saakin is followed by a letter of tafkheem, it will be read with tafkheem (full mouth).

Examples:

لَبِالْمِرْصَادِ وَارْصَادًا قِرْطَاسٍ فِرْقَةٍ

Practise the Special Letters, Huroof Tafkheem, Huroof Maddah, Closed Letters, other Madds, Laam of ﷲ and Rules of Raa in the **worksheet** that follows.

أَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ○

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ○

وَمَا أَنْفَقْتُمْ مِنْ نَفَقَةٍ أَوْ نَذَرْتُمْ مِنْ نَذْرٍ فَإِنَّ اللَّهَ

يَعْلَمُهُ ط وَمَا لِلظَّالِمِينَ مِنْ أَنْصَارٍ ○ إِنَّ تَبَدُّوا

الصَّدَقَاتِ فَنِعِمَّا هِيَ ه وَإِنْ تَخَفَوْهَا وَتَوَتُّوهَا الْفُقَرَاءُ

فَهُوَ خَيْرٌ لَكُمْ ط وَيُكَفِّرُ عَنْكُمْ مِنْ سَيِّئَاتِكُمْ ط وَاللَّهُ

بِمَا تَعْمَلُونَ خَبِيرٌ ○ لَيْسَ عَلَيْكَ هُدْيُهُمْ وَلَكِنَّ اللَّهَ

يَهْدِي مَنْ يَشَاءُ ط وَمَا تُنْفِقُوا مِنْ خَيْرٍ فَلَا نَفْسِكُمْ ط

وَمَا تُنْفِقُونَ إِلَّا ابْتِغَاءَ وَجْهِ اللَّهِ ط وَمَا تُنْفِقُوا مِنْ

خَيْرٍ يُؤْفَ إِلَيْكُمْ وَأَنْتُمْ لَا تُظْلَمُونَ ○ لِلْفُقَرَاءِ الَّذِينَ

أُحْصِرُوا فِي سَبِيلِ اللَّهِ لَا يَسْتَطِيعُونَ ضَرْبًا فِي

الْأَرْضِ ز يَحْسَبُهُمُ الْجَاهِلُ أَغْنِيَاءَ مِنَ التَّعَفُّفِ ه

LESSON 9

GUNNAH IN NOON AND MEEM MUSHADDAD (نّ / مّ)

When the Noon or Meem has a tashdeed, make ghunnah equal to 1 Alif. Measure an Alif by opening a closed finger.

Colour: Green Noon, Meem and tashdeed (نّ مّ) Examples:

فِيهِنَّ كَانَهُنَّ مِنَ الْجَنَّةِ وَالنَّاسِ عَمَّ فَاِمَا طَسَمَ الْمَرَّ

Worksheet

Do the Special Letters, Huroofe Tafkheem, Huroofe Maddah, Closed Letters, the other madds, Laam of الله, Rules of Raa, and Ghunnah in نّ and مّ.

فَاَزَلَهُمَا الشَّيْطَانُ عَنْهَا فَاَخْرَجَهُمَا مِمَّا كَانَا فِيهِ

وَقُلْنَا اهْبِطُوا بَعْضُكُمْ لِبَعْضٍ عَدُوٌّ وَلَكُمْ فِي

الْاَرْضِ مُسْتَقَرٌّ وَمَتَاعٌ اِلَى حِينٍ ۝ فَتَلَقَىٰ اٰدَمُ مِنْ

رَبِّهِ كَلِمَاتٍ فَتَابَ عَلَيْهِ ۚ اِنَّهُ هُوَ التَّوَّابُ الرَّحِيْمُ ۝

قُلْنَا اهْبِطُوا مِنْهَا جَمِيعًا ۚ فَاِمَّا يٰٓاٰتِيْنَكُمْ مِّنِّي هُدًى

فَمَنْ تَبِعَ هُدَايَ فَلَا خَوْفٌ عَلَيْهِمْ وَلَا هُمْ يَحْزَنُوْنَ ۝

LESSON 10

QALQALAH

When a Qalqalah Letter has a sukoon, or it becomes a saakin due to waqf (stopping), make qalqalah. Qalqalah means to make an echoing sound. Qalqalah letters are:

قُطْبُ جَدِّ

Colour: Purple Qalqalah letter, purple sukoon (■). Examples:

نَقَعًا فَلَا تَقْهَرْ فَوْسَطُنْ أَطْعَمَهُمْ حَبْلُ
يُحَاسِبُكُمْ أَلَمْ يَجْعَلْ أَجْرٌ لَمْ يَلِدْ وَلَمْ يُولَدْ
وَإِنْ تُبْذَوْا صَدْرَكَ فَاَنْصَبْ فَاَرْغَبْ

Worksheet

Revision of all previous work and Qalqalah. Also remember to pronounce the ق and ط with tafkheem when making qalqalah.

وَالْعِدِيَّتِ ضَبْحًا ○ فَالْمُورِيَّتِ قَدْ حَا ○

فَالْمُفِيَّتِ حُصْبًا ○ فَآثَرُنْ بِهِ نَقَعًا ○

فَوْسَطُنْ بِهِ جَمْعًا ○ إِنَّ الْإِنْسَانَ لِرَبِّهِ لَكَنُودٌ ○

وَإِنَّهُ عَلَىٰ ذَٰلِكَ لَشَهِيدٌ ○ وَإِنَّهُ لِحُبِّ الْخَيْرِ لَشَدِيدٌ ○

Enrichment Worksheet

Using the appropriate colours, draw the symbols and colour in the outlined letters according to the rules that apply. Do every rule in the sequence mentioned below. After every step, practise that rule before going on to the next step.

(1) Special Letters

(2) Huroofe Tafkheem

(3) Open and Closed Letters

(4) The different types of madd

(5) Laam of الله

(6) Rules of Ra

(7) Ghunnah in ن and م

(8) Qalqalah

سَالِ يَوْمَ إِي لَكُمْ نَزِي مُبِينٌ • أَنْ اُبْدُوا إِلَهَ

وَاتُّوهُ وَأَيُّوْنَ • مَا لَكُمْ لَا تَجُؤْنَ لَهُ وَلَا ا •

وَاللَّهُ أَنْبَتَكُمْ مِّنَ الْأَرْضِ نَبَاتًا • يُعِيدُكُمْ فِيهَا

وَيُعِيدُكُمْ إِرْجَا • وَأَنَّا لَمَّا سَمِعْنَا الْهُدَى أَمَّا

بِهِ فَمَنْ يُؤْمِنُ بِرَبِّهِ فَلَا يَدْفَأُ بِسَاءٍ وَلَا رَهًا •

أَوْزِي لِيهِ وَرَتِّلِ الْقُرْآنَ تَرْتِيلًا • إِنَّ نَاشِئَةَ

الَّيْلِ هِيَ أَشَدُّ وَطْئًا وَأَقْوَمُ قِيلًا • إِنَّ لَكَ فِي الْأَنْهَارِ

سَدًّا مَّكُونِيًا • وَالرَّجْزَ فَاهْجُرْ •

LESSON 11

IKHFAA IN NOON SAAKIN AND TANWEEN

When any of the 15 Letters of Ikhfaa appears after Noon Saakin (نْ) or Tanween (ً), make ikhfaa. Ikhfaa means to conceal the Noon and Tanween whilst making a nasal sound equal in length to 1 Alif.

Measure an Alif by opening a closed finger.

The 15 Letters of Ikhfaa are:

ت ث ج د ذ ز س ش ص ض ط ظ ف ق ك

Colour: Green painting (■) covering the Noon Saakin, Tanween and Ikhfaa Letter. Examples follow.

أَنْ تَتَّقُوا فَمَنْ ثَقُلَتْ مِنْ دُونِ اللَّهِ مَنْ ذَا الَّذِي
فَأَنْذِرْ أَنْزِلْ عَنْ سَبِيلِهِ فَمَنْ شَاءَ وَلَمَنْ صَبَرَ
مَنْضُودٍ مَنْ طَغَى تَنْظُرُونَ مِنْ فَضْلِ أَنْفُسِهِمْ
مِنْ قَبْلِكَ وَلَكِنْ كَانُوا خَيْرَ تَجِدُوهُ مَا تَجَّاجَا
أُمَّةٍ جَعَلْنَا دَكَّاءًا نَارًا ذَاتَ وَطَرًا زَوْجِنُكَهَا
قَوْلًا سَيِّدًا سَبْعًا شِدَادًا بَرِيحٍ صَرْصَرٍ

Find 10 examples in the Qur'aan of ikhfaa in نْ and ً.

Worksheet

Practise the Special Letters; Huroofe Tafkheem; Huroofe Maddah; Closed Letters; Madds; Laam of الله; Rules of Raa; Ghunnah in ن and م; Qalqalah; and Ikhfaa in ن and م.

الشَّيْطَانُ يَعِدُكُمُ الْفَقْرَ وَيَأْمُرُكُم بِالْفَحْشَاءِ وَاللَّهُ

يَعِدُكُم مَّغْفِرَةً مِّنْهُ وَفَضْلًا وَاللَّهُ وَاسِعٌ عَلِيمٌ ۝ يُؤْتِي

الْحِكْمَةَ مَنْ يَّشَاءُ ۚ وَمَنْ يُؤْتَ الْحِكْمَةَ فَقَدْ أُوتِيَ خَيْرًا

كَثِيرًا ۚ وَمَا يَذَّكَّرُ إِلَّا أُولُو الْأَلْبَابِ ۝ وَمَا أَنْفَقْتُمْ مِّنْ

نَفَقَةٍ أَوْ نَذَرْتُمْ مِّنْ نَّذْرٍ فَإِنَّ اللَّهَ يَعْلَمُهُ ۚ وَمَا لِلظَّالِمِينَ

مِنْ أَنْصَارٍ ۝ إِن تَبَدُّوا الصَّدَقَاتِ فَنِعِمَّا هِيَ ۚ وَإِنْ

تُخْفُواهَا وَتَوْتُواهَا الْفُقَرَاءَ فَهُوَ خَيْرٌ لَّكُمْ ۚ وَيُكَفِّرُ عَنْكُمُ

مِّنْ سَيِّئَاتِكُمْ ۚ وَاللَّهُ بِمَا تَعْمَلُونَ خَبِيرٌ ۝ لَيْسَ عَلَيْكَ

هُدْيُهُمْ وَلَٰكِنَّ اللَّهَ يَهْدِي مَنْ يَّشَاءُ ۚ وَمَا تُنْفِقُوا مِنْ خَيْرٍ

فَلَا نَفْسِكُمْ ۚ وَمَا تَنْفِقُونَ إِلَّا ابْتِغَاءَ وَجْهِ اللَّهِ ۚ وَمَا

تُنْفِقُوا مِنْ خَيْرٍ يُؤَفَّ إِلَيْكُمْ وَأَنْتُمْ لَا تُظْلَمُونَ ۝

LESSON 12

IZHAAR IN NOON SAAKIN AND TANWEEN

When any letter from the Huroofe Halqee appears after Noon Saakin (نْ) or Tanween (ً), make izhaar. Izhaar means to pronounce the letter clearly and distinctly without making a nasal sound. Huroofe Halqee are:

ء ه ع ح غ خ

Colour: Orange painting (■). Examples follow:

وَمِنْ أَهْلِ الْكِتَابِ وَيَنْهَوْنَ مِنْ عِبَادِنَا
مِنْ حَيْثُ فَسَيُنْغِضُونَ مِنْ خَشْيَةِ اللَّهِ
وَالْمُنْخَنِقَةُ بِعَذَابٍ أَلِيمٍ فَرِيقًا هَدَى
إِنْ أَمْرُوا هَلَكَ قُرْآنًا عَرَبِيًّا عَلِيمًا حَكِيمًا
عَفْوًا غَفُورًا كَاذِبَةً خَاطِئَةً وَرَحْمَةً خَيْرٌ

Find 10 examples of izhaar in نْ and ً from the Qur'aan.

On the **worksheet** on the next page practise Special Letters, Huroofe Tafkheem, Huroofe Maddah, Closed Letters, Different Types of Madd, Laam of الله, Rules of Ra, Ghunnah in نْ and مْ, Qalqalah, Ikhfaa in نْ and ً, and Izhaar in نْ and ً.

Worksheet

الشَّيْطَانُ يَعِدُكُمُ الْفَقْرَ وَيَأْمُرُكُمْ بِالْفَحْشَاءِ ۚ وَاللَّهُ
 يَعِدُكُم مَّغْفِرَةً مِّنْهُ وَفَضْلًا ۗ وَاللَّهُ وَاسِعٌ عَلِيمٌ ۝ يُؤْتِي
 الْحِكْمَةَ مَن يَشَاءُ ۚ وَمَن يُؤْتَ الْحِكْمَةَ فَقَدْ أُوتِيَ خَيْرًا
 كَثِيرًا ۗ وَمَا يَذَّكَّرُ إِلَّا أُولُو الْأَلْبَابِ ۝ وَمَا أَنْفَقْتُمْ مِّنْ
 نَّفَقَةٍ أَوْ نَذَرْتُمْ مِّنْ نَّذْرٍ فَإِنَّ اللَّهَ يَعْلَمُهُ ۗ وَمَا لِلظَّالِمِينَ
 مِنْ أَنْصَارٍ ۝ إِنَّ تَبَدُّوا الصَّدَقَاتِ فَنِعِمَّا هِيَ ۚ وَإِنْ
 تُخْفُوهَا وَتُوتُوهَا الْفُقَرَاءَ فَهُوَ خَيْرٌ لَّكُمْ ۖ وَيُكَفِّرُ عَنْكُمُ
 مِّنْ سَيِّئَاتِكُمْ ۗ وَاللَّهُ بِمَا تَعْمَلُونَ خَبِيرٌ ۝ لَيْسَ عَلَيْكَ
 هُدْيُهُمْ وَلَكِنَّ اللَّهَ يَهْدِي مَن يَشَاءُ ۗ وَمَا تُنْفِقُوا مِنْ خَيْرٍ
 فَلَا تُنْفِسْكُمْ ۖ وَمَا تُنْفِقُونَ إِلَّا ابْتِغَاءَ وَجْهِ اللَّهِ ۗ وَمَا
 تُنْفِقُوا مِنْ خَيْرٍ يُّوفَّ إِلَيْكُمْ وَأَنْتُمْ لَا تُظْلَمُونَ ۝
 لِلْفُقَرَاءِ الَّذِينَ أَحْصَرُوا فِي سَبِيلِ اللَّهِ لَا يَسْتَطِيعُونَ

ضَرْبًا فِي الْأَرْضِ ۚ

LESSON 13

IDGHAAM IN NOON SAAKIN AND TANWEEN

When any letter from **يَرْمَأُون** appears after Noon Saakin (نْ) or Tanween (ـَـ), make idghaam. Idghaam means to join.

(A) Make the idghaam with ghunnah in **يَذُمُـو**. This is called Idghaame Naaqis. The ghunnah will be equal to 1 Alif.

Colour: Light Green painting (■). Examples follow:

وَمَنْ يَّعْمَلْ مِنْ نُحِرَيْنِ مِنْ مَّقَامِكَ مِنْ وَالٍ
مُنَادِيًا يُنَادِي رَسُولًا نَبِيًّا أَيَّامًا مَّعْدُودَاتٍ

(B) Make idghaam without ghunnah in ر and ل. This is called Idghaame Taam.

Colour: Yellow painting (■). Examples follow:

مِنْ لَدُنْ مِنْ رَّحْمَتِهِ لَمْ يَكُنْ لَهُ خَيْرًا لَهُمْ
وَيْلٌ لِكُلِّ هُمْزَةٍ لَمْزَةٍ غَفُورٍ رَحِيمٍ

Find in the Qur'aan 10 examples each of idgham Naaqis and Taam in نْ and ـَـ.

There is no idghaam in these words: بُنْيَانٌ صِنَوَانٌ قِنَوَانٌ دُنْيَا

Worksheet

Practise all previous work, as well as Idghaam Naaqis and Taam.

الشَّيْطَانُ يَعِدُكُمُ الْفَقْرَ وَيَأْمُرُكُم بِالْفَحْشَاءِ ۗ وَاللَّهُ

يَعِدُكُم مَّغْفِرَةً مِّنْهُ وَفَضْلًا ۗ وَاللَّهُ وَاسِعٌ عَلِيمٌ ۝ يُؤْتِي

الْحِكْمَةَ مَنْ يَشَاءُ ۚ وَمَنْ يُؤْتَ الْحِكْمَةَ فَقَدْ أُوتِيَ خَيْرًا

كَثِيرًا ۗ وَمَا يَذَّكَّرُ إِلَّا أُولُو الْأَلْبَابِ ۝ وَمَا أَنْفَقْتُمْ مِّنْ

نَفَقَةٍ أَوْ نَذَرْتُمْ مِّنْ نَّذْرٍ فَإِنَّ اللَّهَ يَعْلَمُهُ ۗ وَمَا لِلظَّالِمِينَ

مِنْ أَنْصَارٍ ۝ إِنْ تُبْذَرُوا الصَّدَقَاتِ فَنِعِمَّا هِيَ ۚ وَإِنْ

تُخْفَوُهَا وَتُؤْتَوُهَا الْفُقَرَاءَ فَهُوَ خَيْرٌ لَّكُمْ ۖ وَيُكَفِّرُ عَنْكُمُ

مِّنْ سَيِّئَاتِكُمْ ۗ وَاللَّهُ بِمَا تَعْمَلُونَ خَبِيرٌ ۝ لَيْسَ عَلَيْكَ

هُدْيُهُمْ وَلَكِنَّ اللَّهَ يَهْدِي مَنْ يَشَاءُ ۗ وَمَا تُنْفِقُوا مِنْ خَيْرٍ

فَلَا نُنْفِسِكُمْ ۖ وَمَا تُنْفِقُونَ إِلَّا ابْتِغَاءَ وَجْهِ اللَّهِ ۗ وَمَا

تُنْفِقُوا مِنْ خَيْرٍ يُؤَفَّ إِلَيْكُمْ وَأَنْتُمْ لَا تُظْلَمُونَ ۝

LESSON 14

QALB IN NOON SAAKIN AND TANWEEN

When there is a Baa (ب) after Noon Saakin (ن) or Tanween (ً), the Noon and tanween will change into a Meem (م), whilst making a nasal sound equal to 1 Alif.

Measure an Alif by opening a closed finger.

Colour: Blue painting ().

Examples:

أَنْبِئُونِي بِذُنُوبِهِمْ بِصِيرٌ بِالْعِبَادِ مُحِيطٌ بِالْكَافِرِينَ

Worksheet

Practise Qalb in the following examples. Make a nasal sound equal to 1 Alif. Remember to measure an Alif by opening a closed finger.

وَيُؤْمِنُ بِاللَّهِ مِنْ بَعْدِ ذَلِكَ لِيُنَبِّذَنَّ أَنْبَتَكُمْ
فَمَنْ يُؤْمِنُ بِرَبِّهِ أَبَدًا بِمَا قَدَّمَتْ قَوْلًا بَلِيغًا
فُرُشٍ بَطَائِنُهَا أَيُّ بَيِّنَاتٍ يَوْمَئِذٍ بِجَهَنَّمَ

Find 10 examples in the Qur'aan of qalb in ن and ً.

LESSON 15

IKHFAA IN MEEM SAAKIN

When a ب follows a م, make ikhfaa equal to 1 Alif.

Colour: Green painting (■). Examples follow:

عَلَيْهِمْ بَرَكَاتٍ رُسُلُهُم بِالْبَيِّنَاتِ عَلَيْهِم بِالْإِثْمِ
هُمْ بِلِقَاءِ رَبِّهِمْ تَرْمِيهِمْ بِحِجَارَةٍ رَبَّهُمْ بِهِمْ

LESSON 16

IDGHAAM IN MEEM SAAKIN

When a Meem (م) follows a Meem saakin (م), make idghaam whilst making a nasal sound equal to 1 Alif.

Colour: Light green painting (■). Examples follow:

إِلَيْكُمْ مُّرْسَلُونَ وَأَرْجُلُكُمْ مِنْ لَهُمْ مُوسَى
فِي قُلُوبِهِمْ مَرَضٌ فِي رَيْبٍ مِمَّا أَرْوَاجُ مُطَهَّرَةٌ

When any letter besides ب and م follows a م, make izhaar.

عَلَيْهِمْ وَكَيْلًا لَا تَمْشِ رَبُّكُمْ أَعْلَمُ يَرْحَمُكُمْ

Find from the Qur'aan 5 examples each of ikhfaa, idghaam and izhaar in م.

Enrichment Worksheet

Using the appropriate colours, draw the symbols and colour in the outlined letters in the sequence mentioned below, according to the particular rule that applies. After every step, practise that rule before going on to the next step.

- (1) Special Letters
- (2) Huroofe Tafkheem
- (3) Open and Closed Letters
- (4) The different types of madd
- (5) Laam of الله
- (6) Rules of Ra
- (7) Ghunnah in ن and م
- (8) Qalqalah
- (9) Ikhfaa in ن and م

- (10) Izhaar in ن and م
- (11) Idghaam Naaqis in ن and م
- (12) Idghaam Taam in ن and م
- (13) Qalb in ن and م
- (14) Ikhfaa in م
- (15) Idghaam in م
- (16) Izhaar in م

أَوُّ بِاللَّهِ مِنَ الشَّيْءِ الرَّجِيمِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

وَلَا تَقُفْ مَا لَيْسَ لَكَ بِهِ عِلْمٌ إِنَّ السَّمْعَ وَالْبَصَرَ

وَالْفُؤَادَ كُلُّ أُولَئِكَ كَانَ عَنْهُ مَسْئُولًا وَلَا تَمْشِ

فِي الْأَرْضِ مَرًّا بِإِثْنِكَ لَنْ تُخْرِجَ الْأَرْضَ وَلَنْ

تُخْلَعَ الْجِبَالُ وَلَا كُلُّ لَكَ كَانَ سَيِّئَةً نَدُ

بِكَ مَكَ وَهَّا ٥ لِكَ مَ أَوْ يَ إِلَيْكَ بِكَ مِنْ
الْكِتَابِ وَلَا تَدْرِي مَا إِلَهُ الْإِلَهِاءِ فَتَلِي فِي
جَهَنَّمَ مَلُومًا مَذْمُومًا ٥ أَفَأَفْ فُكُّكُمْ بِكُمْ
بِالْبَنِينَ وَآتَى - مِنَ الْمَلَائِكَةِ إِنَاءً مِائَةً
لَتُؤْتُونَهُنَّ وَلَئِنْ - يَمَّا ٥ وَلَئِنْ - فَفَنَ فِي هَذَا
الْكِتَابِ أَنْ لِيَنَّكُمْ وَأَمْ مَا يَزِيدُكُمْ إِلَّا نُفُورًا ٥ لَئِنْ
لَوْ كَانَ مَعَهُ آلِهَةٌ كَمَا يُؤْتُونَ إِلَّا لَأَبْتَدَعُوا إِلَى
رَبِّ الْعَرْشِ سَبِيلًا ٥ سُبْحَانَ عِلَافَتِهِ وَتَلَى عَمَّا
يُؤْتُونَ لُؤْلُؤًا كَبِيرًا ٥ تَسْبِيحٌ لَهُ السَّمَوَاتُ
السَّبْعُ وَالْأَرْضُ وَمَنْ فِيهِنَّ ط وَإِنْ مِنْ شَيْءٍ
إِلَّا يُسَبِّحُ بِحَمْدِهِ وَلَكِنْ لَا تَفْقَهُونَ تَسْبِيحَهُمْ ط

إِنَّمَا كَانَ لِيَمَّا فُوتَا

Worksheet

This is a repetition of the last worksheet. Compare your markings with the markings in this worksheet. See what mistakes you have made and rectify them. Finally practise reading these aayaat over and over until you have mastered all aspects of correct recitation.

أَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

وَلَا تَقْفُ مَا لَيْسَ لَكَ بِهِ عِلْمٌ إِنَّ السَّمْعَ وَالْبَصَرَ

وَالْفُؤَادَ كُلُّ أُولَئِكَ كَانَ عَنْهُ مَسْئُولًا وَلَا تَمْشِ

فِي الْأَرْضِ مَرَحًا إِنَّكَ لَن تَخْرِقَ الْأَرْضَ وَلَن تَبْلُغَ

الْجِبَالِ طُولًا كُلُّ ذَلِكَ كَانَ سَيِّئُهُ عِنْدَ

رَبِّكَ مَكْرُوهًا ذَلِكَ مِمَّا أَوْحَى إِلَيْكَ رَبُّكَ مِنْ

الْحِكْمَةُ وَلَا تَجْعَلْ مَعَ اللَّهِ إِلَهًا آخَرَ فَتُلْقَى فِي

جَهَنَّمَ مَلُومًا مَّدْحُورًا ۝ أَفَأَصْفِيكُمْ رَبُّكُمُ

بِالْبَنِينَ وَاتَّخَذَ مِنَ الْمَلَائِكَةِ إِنَاثًا ۚ إِنَّكُمْ

لَتَقُولُونَ قَوْلًا عَظِيمًا ۝ وَلَقَدْ صَرَّفْنَا فِي هَذَا

الْقُرْآنِ لِيَذَّكَّرُوا ۚ وَمَا يَزِيدُهُمْ إِلَّا نُفُورًا ۝ قُلْ

لَوْ كَانَ مَعَهُ آلِهَةٌ كَمَا يَقُولُونَ إِذَا لَابْتَغَوْا إِلَى

ذِي الْعَرْشِ سَبِيلًا ۝ سُبْحَنَهُ وَتَعَالَى عَمَّا

يَقُولُونَ ۚ عَلُّوا كَبِيرًا ۝ تُسَبِّحُ لَهُ السَّمَوَاتُ

السَّبْعُ وَالْأَرْضُ وَمَنْ فِيهِنَّ ۚ وَإِنْ مِنْ شَيْءٍ

إِلَّا يُسَبِّحُ بِحَمْدِهِ وَلَكِنْ لَا تَفْقَهُونَ تَسْبِيحَهُمْ ۚ

إِنَّهُ كَانَ حَلِيمًا غُفُورًا ۝



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